

AFFIDAVIT IN SUPPORT OF SUBPOENA FOR RECORDS OR DOCUMENTS

To be completed by a party when requesting a subpoena for records or documents be prepared by the Clerk of the Board. Affidavit shall be served upon the serving of a subpoena. Submit a copy to the Clerk of the Board at the address shown and retain the original until final judgement.

In accordance with Property Tax Rule 322(c) and sections 1985 and 1987.5 of the Code of Civil Procedure, this affidavit is in support of a subpoena for records or documents for the application(s) referenced below.

APPEAL APPLICANT

APPEAL APPLICATION NUMBER(S)

HEARING DATE

HEARING TIME

HEARING LOCATION

NAME OF INDIVIDUAL OR CUSTODIAN OF RECORD IN POSSESSION OR UNDER CONTROL OF THE DOCUMENTS

The following books, papers, documents, or other things are material to the proper presentation of the appeal:

1.

2.

3.

4.

5.

GOOD CAUSE EXISTS FOR THEIR PRODUCTION BY REASON OF THE FOLLOWING FACTS:

CERTIFICATION

I hereby certify that I am authorized to execute this affidavit in support of a subpoena for records or documents for the application(s) specified above, and declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

SIGNATURE

DATE



PRINT NAME OF AUTHORIZED SIGNER

TITLE

COMPANY NAME

EMAIL ADDRESS

FILING STATUS

☐ OWNER ☐ AGENT ☐ ATTORNEY ☐ SPOUSE ☐ REGISTERED DOMESTIC PARTNER ☐ CHILD ☐ PARENT ☐ PERSON AFFECTED

☐ CALIFORNIA ATTORNEY, STATE BAR NUMBER: _____ ☐ CORPORATE OFFICER OR DESIGNATED EMPLOYEE

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION